

Board Agenda June 14, 2023

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
June 14, 2023**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey

FLAG SALUTE

Board Members

Sister Carol Adams
Kendra Fletcher
Joan Hoolahan

Laquendala Bentley
Yuenge Groce
Daffonie Moore

Christopher Colon
Heidi Holden
Nilda Wilkins

Student Representative:

Hannah Sharp

District Representatives:

Elsinboro: Damian Carlson
Quinton: Joanne Nacucchio
Mannington: Dee DiTeodoro

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School
Darryl Roberts, VP Salem High School

Pascale DeVilme, Principal Salem Middle School
Will Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Shasharaa Blackshear, VP of Early Childhood
Ryan Caltabiano, Director of Curriculum, Instruction, and Grants

OTHERS: Mr. Corey Ahart, Esq.

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

Students of the month for May 2023:

John Fenwick Academy

Arya Russell	Ms. Boyce	2 nd Grade
James Atwell	Ms. Nocito	2 nd Grade

Salem Middle School

Carlysia Pierce	Ms. Ross	Health & Gym
David Kologo	Mr. Humenik	Health & Gym

Salem High School

Emmanuel Matthews	Ms. Mace	11 th Grade
Selena Bowser	Ms. Mace	11 th Grade

BOARD COMMITTEE REPORTS

Curriculum

Finance

Personnel

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

- Congratulations to Sister Carol Adams, Joan Hoolahan and Joanne Nacucchio, who were recognized at the NJSBA Salem County meeting for their years of service as school board members.
- Congratulations to Yuenge Groce for a successful year of service as the President of NJSBA Salem County and for her election as Vice President of NJSBA Salem County.
- Dr. Michel to explain IB program admissions policy (follow up action steps from the Equity Visit).

Motion (/) Board to approve the regular minutes of May 3, 2023 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (/) To approve the Board Secretary’s reports in memo: #2-A-E-12

- A. *Request Board approval of the transfer of the funds pursuant to 18A:22-8.1 for the month of April 2023.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending April 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2023 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2023. The Treasurer’s Report and Secretary’s Report are in agreement for the month of April 2023 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2023 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for May 2023	\$236,661.85
To approve Payment of Bills	\$2,520,874.91
General Account	\$2,520,874.91

Confirmation of payrolls for May 2023		
May 15, 2023	General Acct. Transfer	\$698,751.99
May 30, 2023	General Acct. Transfer	\$873,676.77

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: #2-F-12

1. Request Board approval of the Salem County School Districts’ 2023-2024 Homeless Student Agreement. This agreement states that your district would not seek tuition or transportation reimbursement for any resident student, excluding special education students, determined to be homeless in accordance with law from any school district whose participation is indicated by the signature of the district superintendent.
2. Request Board approval for Salem City School District to participate in the Summer Food Service Program (SFSP) for the months of July and August. SFSP is administered through the Food and Nutrition Service, an agency of the US Department of Agriculture. The 2023 funding approved for the District is \$56,868.50.

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3. Request Board approval for the following tuition rates for Out of District students for our 2023 summer school:

5 credit course: \$225.00
 2.5 credit course: \$112.50

4. Request Board approval to authorize Herbert Schectman to join the following purchasing cooperatives:

New Jersey cooperatives:

Camden County Educational Services Commission (CCESC)
 Educational Services Commission of New Jersey (ESCNJ)
 Hunterdon County ESC (HCESC)
 National Cooperative Purchasing Alliance (NCPA)
 NJ START
 Sourcewell

National purchasing cooperative:

BuyBoard
 Keystone Purchasing Network

5. Request Board approval of the Chart of Accounts as provided by the NJDOE, and to adopt current Board Policies. (On file in the Business Office)

6. Request Board approval of the following appointment of district assignments for the 2023-2024 school year:

504 District Coordinator	Dr. Meghan Taylor
Affirmative Action Officer	Dr. Meghan Taylor
AHERA Compliance Officer	Herbert Schectman
American Disabilities Act Coordinator	Dr. Meghan Taylor
Custodian of Records (Open Public Records Law)	Herbert Schectman
Harassment Intimidation and Bullying Coordinator	Padilla Group
Integrated Pest Control Management Coordinator	Dennis Spence
Public Agency Compliance Officer (P.A.C.O.)	Herbert Schectman
School Resource Officer	Larry Brown, John Murray, Tyrone Nock
School Safety Specialist	Herbert Schectman
Title IX	Darryl Roberts

7. Request Board approval for EPIC Environmental to prepare and maintain the 2023 Right to Know Survey and an annual inventory of hazardous chemicals. Cost not to exceed \$2,500.00.

8. Request Board approval to name Franklin Bank as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

Signatories on Accounts

<u>Checking Accounts</u>	<u>Number/Position of Signatories Required</u>	<u>Stamped</u>
SHS/Pupil Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
SHS/Athletics Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
JFS/Pupil Fund	(2) JFS Principal, Vice Principal or SBA	Manual Signature Only
SMS/Pupil Fund	(2) SMS Principal, Vice Principal or SBA	Manual Signature Only
BOE/General Fund	(3) SBA, President & Treasurer	President & Treasurer

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BOE/Food Service	(3) SBA, President & Treasurer	President & Treasurer
BOE/Capital Projects	(3) SBA, President & Treasurer	President & Treasurer
BOE/Net Salary	(1) SBA or Treasurer	Treasurer
BOE/Agency	(1) SBA or Treasurer	Treasurer
BOE/Uniform Trust	(1) Superintendent or SBA	Manual Signature Only

<u>Savings Accounts</u>	<u>Number/Position of Signatories Required</u>	<u>Stamped</u>
Robert Johnson	(1) SBA	Manual Signature Only
R.M. Acton	(1) SBA	Manual Signature Only
S. Llanos	(1) SBA	Manual Signature Only
Marion Finlaw	(1) SBA	Manual Signature Only

9. Request Board approval for renewing the line of credit of \$1,000,000 with a 3% interest rate with Franklin Bank effective June 1, 2023 – May 31, 2024.
10. Request Board approval for the following Petty Cash funds in the stated amounts:

<u>Account</u>	<u>Amount</u>
Administrative Office	\$300.00
High School	\$180.00
Middle School	\$180.00
John Fenwick School	\$180.00
Child Study Team	\$100.00

Reference: SCSD Policy 3451 Series 3000

11. Request Board approval of a Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2023-2024 School Year.

WHEREAS, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2023-24 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

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12. Request Board approval of a Resolution authorizing transfer of current year surplus to Capital Reserve:

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into capital reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13. Request Board approval of a Resolution authorizing transfer of current year surplus to Maintenance Reserve:

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

14. Request Board approval of the official newspaper for the 2023-2024 school year as the South Jersey Times. Locations will be designated for postings of Public Notices from Board of Education meetings, General Offices, District's Board Office, and the Faculty Rooms of the District's schools.

15. Request Board approval of the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2023 to June 30, 2024. The Business Administrator is responsible to oversee the procedures described in the document. In accordance with Section VI of the SOP, the Business Administrator will

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ensure that all purchases related to federal grants will be reviewed for disbarment by the State of New Jersey. (On file in the business office)

16. Request Board approval of the following 2023-2024 payment schedule of school taxes based upon the tax levy for the General fund at **\$2,641,314** and the Debt Service Fund at **\$10,880** to meet this requirement.

<u>Due Date</u>	<u>General Fund</u>	<u>Debt Service Fund</u>
<u>7/1/2023</u>	<u>220,109.50</u>	
<u>8/1/2023</u>	<u>220,109.50</u>	<u>5,440</u>
<u>9/1/2023</u>	<u>220,109.50</u>	
<u>10/1/2023</u>	<u>220,109.50</u>	
<u>11/1/2023</u>	<u>220,109.50</u>	
<u>12/1/2023</u>	<u>220,109.50</u>	
<u>1/1/2024</u>	<u>220,109.50</u>	
<u>2/1/2024</u>	<u>220,109.50</u>	<u>5,440</u>
<u>3/1/2024</u>	<u>220,109.50</u>	
<u>4/1/2024</u>	<u>220,109.50</u>	
<u>5/1/2024</u>	<u>220,109.50</u>	
<u>6/1/2024</u>	<u>220,109.50</u>	

17. Request Board approval of the Fresh Fruit and Vegetable Program Grant awarded by the Department of Agriculture for the John Fenwick Academy and the Salem Middle School for the 2023-2024 school year. Schools that were in the FFVP for the school year 2022-2023 will be automatically enrolled in the program for the 2023-2024 school year.
18. Request Board approval of the contract with Metz Culinary Management, to serve as the district Food Service Management Company for the 2023-2024 school year. Metz Culinary Management will charge and receive an annual management fee of \$56,000.00 for the 2023-2024 school year payable at \$5,650.00 per month prorated over a ten month period for the period of September through June. The contract guarantees that the bottom line on the operational financial report for 2023-2024 school year shall be a profit of \$55,000.00. The total cost of the contract will be \$1,227,946.05.
19. Request Board approval for Professional Therapy Service, LLC to provide Occupational Therapy services for the 2023-2024 school year. Cost for services will be \$83.00 per hour. Not to exceed \$85,000.00. Account #11-000-219-390-00-CST.
20. Request Board approval for Dr. Cherrie Ligameri to provide home instruction / tutoring services on an as needed basis for the 2023-2024 school year. Not to exceed \$40,000.00. Account #11-000-219-320-00-CST.
21. Request Board approval for Alliance of Therapy Dogs to provide therapeutic dog visits during the 2023-2024 school year to special education students. Cost for this program is free.
22. Request Board approval to contract with the following substitute school psychologist Kristin Nixon to complete on as needed basis student's psychological evaluation per their IEP for the CST. This is due to the resignation of the current school psychologist. Services will run from July 1st to August 31, 2023. The cost for each evaluation will be \$325.00, not to exceed \$3,250.00. Account #11-000-216-320-00-CST.

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23. Request Board approval to contract with Wright Choice Home Health Care Services located in Linwood, NJ for the 2023 ESY Program and 2023-2024 school year for out of district special education student (01290097). Cost will be \$42.00 per hour for LPN and \$52.00 for RN. Cost not to exceed \$50,000.00. Account #11-000-217-320-00-CST.
24. Request Board approval for the agreement with SCSSSD to provide Physical Therapy services for the 2023 ESY Program and 2023-2024 school year. Account #11-000-219-390-00-CST.
25. Request Board approval for the agreement with Interactive Kids Behavior Consultant for the 2023-2024 school year. Not to exceed \$25,000.00. Account #11-000-219-320-00-CST.
26. Request Board approval to contract with Preferred Nursing for a special education middle school student (01290163) for the ESY program and 2023-2024 school year. Cost for services will be \$62.00/hour for RN and \$57.00/hour for LPN. Account #11-000-217-320-00-CST.
27. Request Board approval to accept \$2,000.00 from the Hoffman DiMuzio Law Offices. The funds will be awarded as \$1,000.00 scholarships for two graduating Salem High School students: Laura Hassler and Myles Rodgers.
28. Request Board approval of the professional development contract between Penn Literacy Network and Salem City School District in the amount of \$45,800. Funds available in Account # (20-488-100-300-00-DIS) in the amount of \$9,000. Funds available in Account # (20-231-200-300-00-DIS) in the amount of \$36,800.
29. Request Board approval of the 2023-2024 Property and Casualty Insurance proposal prepared by Connor Strong & Buckelew for Salem City School District.
30. Request Board approval of the amendment to Salem City School District's Safe Return Plan to In Person Instruction and Continuity of Service pursuant to the Federal American Plan Act, Section 2001.
31. Request Board approval of the executed School Bus Emergency Evacuation Drills submitted for the following:

John Fenwick Academy	April 24, 2023
Salem Middle School	April 25, 2023
Salem High School	April 26, 2023
32. Request Board approval to authorize the awarding for professional services for a one year term, commencing July 1, 2023 to June 30, 2024, without competitive bidding:

Board Solicitor	
Corey Ahart, Esquire	\$46,855
Attorney	
Michael Pattanite, Lenox Law Firm	\$23,415
Auditor	
Bowman & Company, LLP	\$67,725
Brokers of the Board	
Brown & Brown Benefit Advisors	<i>Based on need</i>
Conner Strong	<i>Based on need</i>

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HIB Consultant & School Security Services	
Padilla Group	\$10,440
School Physician	
Dr. Joseph Lacavera	\$22,500
Travel Agent	
Patten Travel	<i>Based on need</i>
Architect	
RYEBREAD	<i>Based on need</i>
New Road Construction	<i>Based on need</i>
Environmental Services	
Epic Environmental Services – Right to Know	\$4,750
Other	
21 st Century STEM	<i>Based on need</i>
Wright Choice	<i>Based on need</i>
Bayada Nursing	<i>Based on need</i>

33. Resolved, that the Salem City Board of Education approve the Memorandum of Agreement with the Salem City Administrators' Association for the period of July 1, 2023 through June 30, 2027. The terms of the agreement are as follows: 2023-2024 – 3.5%; 2024-2025 – 3.5%; 2025-2026 – 3.5%; 2026-2027 – 3.5% for a total of 14.0% over 4 years.

34. Request Board approval to reimburse Ms. Kelly Ann Hussein for transportation for her son (01270170) to and from SCSSSD-Cumberland Campus for the Extended School Year Program from July 10th to August 17th 2023. Parent will be paid \$37.50 each day the student attends school not to exceed \$900.00 / possible 24 school days. Account #11-000-270-505-00-BUS

STUDENT MATTERS

Motion (/) Board to Approve: **#4-A-12**

1. Request Board approval for the students in the John Fenwick Academy ESY Program grades PK to 2nd to go on a field trip to the Cohanzick Zoo / Splash Park on July 18, 2023 from 9:00 am to 1:00 pm. Cost for the trip is \$175.00 plus transportation. Account #11-000-240-800-00-CST.

2. Request Board approval for the JFA and SMS ESY students and staff to visit Menold's Heavenly Acres Farm in Swedesboro, NJ. This trip will take place on Monday July 10th for grades PK to 2nd and Tuesday July 11th for grades 3rd to 7th from 9:00 am to 1:00 pm. Only cost will be transportation.

3. Request Board approval for the students in the Salem Middle School ESY program, grades 3 to 8 to go on a field trip to UrbanAir Adventure Park in Christiana, Delaware. The trip will take place on Tuesday July 18th from 9:00 am to 1:00 pm. Cost for the trip is \$1,204.59 plus transportation. Account #11-000-240-800-00-CST.

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Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-12**

1. Request Board approval for the following special education student to attend an out of district placement for the remainder of the 2022-2023 school year.

Student ID	School	Grade	Tuition (prorated)	Dates	Account #
01260133	Pineland	6	\$59,400.00	5/17/23-6/30/23	11-000-100-566-00-BUS

2. Request Board approval for the following special education students to attend out of district placement for the 2023 Extended School Year:

Student ID	School	Grade	Tuition (prorated)	Dates	Account #
10280159	SCSSSD-Salem	7	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01260134	SCSSSD-Salem	8	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01210194	SCSSSD-Salem	12	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01240201	SCSSSD-Salem	11	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01220094	SCSSSD-Salem	12	\$6,763.00	7/11/23-8/18/23	11-000-100-565-00-BUS
01260083	SCSSSD-Salem	8	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01220253	SCSSSD-TCP	12	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01220254	SCSSSD-TCP	12	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01220193	SCSSSD-TCP	12	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01230060	SCSSSD-TCP	12	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
15515446	SCSSSD-Cumberland	1	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01300016	SCSSSD-Cumberland	4	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01340032	SCSSSD-Cumberland	1	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01290097	SCSSSD-Cumberland	5	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01240167	SCSSSD-Cumberland	11	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01310167	SCSSSD-Cumberland	4	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01270170	SCSSSD-Cumberland	8	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01320084	SCSSSD-Cumberland	3	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01350069	SCSSSD-Cumberland	K	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS

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01340100	SCSSSD- Cumberland	1	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	Shared Aide		\$2,708.50	7/10/23-8/17/23	11-000-100-565-00-BUS
01350023	SCSSSD- Cumberland	K	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	Shared Aide		\$2,708.50	7/10/23-8/17/23	11-000-100-565-00-BUS
01290210	SCSSSD- Daretown	6	\$6,763.00	7/10/23-8/17/23	11-000-100-565-00-BUS
	1:1 Aide		\$5,417.00	7/10/23-8/17/23	11-000-100-565-00-BUS
01280194	Pineland	7	\$9,796.00	7/5/23-8/15/23	11-000-100-566-00-BUS
01260133	Pineland	6	\$9,796.00	7/5/23-8/15/23	11-000-100-566-00-BUS
01290173	Petway School	6	\$4,927.02	7/10/23-8/17/23	11-000-100-562-00-BUS
	Interpreter		\$4,573.00	7/10/23-8/3/23	11-000-100-562-00-BUS
01320141	Creative Achievement	2	\$10,500.00	7/5/23-8/15/23	11-000-100-566-00-BUS
01300091	Creative Achievement	5	\$10,500.00	7/5/23-8/15/23	11-000-100-566-00-BUS
	1:1 Aide		TBD	7/5/23-8/15/23	11-000-100-566-00-BUS
01240078	Pennsville School	11	\$4,000.00	7/10/23-8/3/23	11-000-100-562-00-BUS
	1:1 Aide		\$3,500.00	7/10/23-8/3/23	11-000-100-562-00-BUS
15515448	Pennsville School	3	\$4,000.00	7/10/23-8/3/23	11-000-100-562-00-BUS
	1:1 Aide		\$3,500.00	7/10/23-8/3/23	11-000-100-562-00-BUS

3. Request Board approval for Samantha Corley to provide 10 hours of home instruction per week to special education student (01270170) beginning immediately through June 30, 2023. Cost for instruction is \$50.00 per hour. This amount is based on SCSSSD home instruction rate. Account #11-000-219-320-00-CST
4. Request Board approval for Rachel Hunt to provide bilingual home instruction / tutoring services on an as needed basis 6 hours per week from July 5 to August 1, 2023 for student #01230196. Cost for home instruction / tutoring will be \$35.00 per hour. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-12**

1. Board to approve the resignation of Baillie Dougherty, Third Grade Teacher at Salem Middle School, effective June 30, 2023.
2. Board to approve the resignation of Marisa Vengenock, History Teacher at Salem High School, effective June 30, 2023.
3. Board to approve the resignation of Ashley McClave, School Psychologist, effective August 15, 2023.

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4. Board to approve the suspension without pay of Edwin Smith, for the period May 8, 2023 through May 19, 2023.
5. Board to approve the retirement of Ms. Melissa Skinner, 6th grade Social Studies teacher at Salem Middle School, effective June 30, 2023.
6. Board to approve the resignation of Ms. Sarah Nocito, Second Grade teacher at John Fenwick Academy, effective June 30, 2023.

B. Appointments/Assignments/Transfers

Motion (/) Board to Approve: **#8-B-12**

1. Request Board approval of the transfer of Edwin Smith from John Fenwick Academy to Salem High School, effective Monday, May 22nd.

C. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-12**

1. Request Board approval of the employment of Lynn Gaeta as a Seventh Grade Mathematics Teacher for the Salem Middle School effective September 1, 2023 through June 30, 2024. Ms. Gaeta's salary will be \$58,293.00 (BA Step 07) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
2. Request Board approval of the employment of Daniel C. Mendoza as Teacher of PE and Health, effective September 1, 2023 through June 30, 2024.. Mr. Mendoza's salary will be \$88,221 (BA+30 Step 18) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
3. Request Board approval of the employment of Brandon Taylor as a Kindergarten Paraprofessional at John Fenwick Academy effective September 1, 2023 through June 30, 2024. Mr. Taylor's salary will be \$19,105 (Step 1 Tier II) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract
4. Request Board approval of the employment of Simone Jordan as a Preschool Paraprofessional at John Fenwick Academy effective September 1, 2023 through June 30, 2024. Simone Jordan's salary will be \$18,605 (Step 1 Tier I) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract
5. Request Board approval of the employment of Carleigh Toogood as a General Music Education and Choral Music teacher for the Salem Middle School effective September 1, 2023 through June 30, 2024. Ms. Toogood's salary will be \$54,368 (BA Step 1) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
6. Request approval of the employment of Maria Bellia as School Psychologist effective September 1, 2023 through June 30, 2024. Ms. Bellia's salary will be \$78,448.00 (Step 15 MA+60) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract

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7. Request approval for the following Salem Public School District students to work as Summer Youth Employees from June 19th, 2023 to August 31st 2023 at the rate of \$14.13 per hour.

Office Assistants:	Ja'Tyra Hubbard	(AM)	John Fenwick School
	Carlaysia Pierce	(PM)	John Fenwick School
	Jorelylis Maldonado	(AM)	Salem Middle School
	Yamileishka Soto-Cruz	(PM)	Salem Middle School
	Aniya Tucker	(AM)	Salem High School
	Emanuel McFarlande	(PM)	Salem High School
	Jada Williford		District Floater
Computer Assistants:	Heaven Jones	(AM)	John Fenwick School
	Emmanuel Matthews	(PM)	John Fenwick School
	Riley Boyce	(AM)	Salem Middle School
	Jasaan Hawkins	(PM)	Salem Middle School
	Mia Lopez	(AM)	Salem High School
	Hunter Hogate	(PM)	Salem High School
General Maintenance:	Harlem Parsons	(AM)	SCSD
	Timothy Gregory	(PM)	SCSD
	William Dunn	(AM)	SCSD
	Jerry Seals	(PM)	SCSD
	Yasir Lusby	(AM)	SCSD
	Keidyn Robinson	(PM)	SCSD
	Anthony Williams	(AM)	SCSD
	Jaden Ellis	(PM)	SCSD
	Za'Kiyah Tomlin	(AM)	SCSD
	Jyaire Patterson	(PM)	SCSD
	Kai'Siere Muhammad	(AM)	SCSD
	Annalie Figueroa	(PM)	SCSD
	Jayden Lozada	(AM)	SCSD
Jahki Ford	(PM)	SCSD	
Raymere Jones	(AM)	SCSD	

The Summer Youth employment hours are as follows:

Office Assistants AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm

Computer Assistants AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm

General Maintenance AM = 7:00 am to 11:00 am and PM = 11:00 am to 3:00 pm All Summer Youth

Employees must report to the school in which they are assigned to sign in and out; including using a time-card.

8. Request Board approval of the employment of Kendra Massie as a Second Grade Teacher at John Fenwick Academy effective September 1, 2023 through June 30, 2024. Ms. Massie's salary will be \$55,368 (Step 1 BA+30) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
9. Request Board approval of the employment of Rebecca M. Schaller as Teacher of History at Salem High School effective September 1, 2023 through June 30, 2024. Ms. Schaller's salary will be \$56,368 (MA Step 1) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

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10. Request Board approval of the employment of Dione Alston as In School Suspension (ISS) Monitor at Salem High School effective September 1, 2023 through June 30, 2024. Mr. Alston's salary will be \$50,000.00 per year, and will be frozen for the duration of the 2023-2024 school year.

11. Request Board approval of the employment of Camia Bell as a Preschool Teacher at John Fenwick Academy effective September 1, 2023 through June 30, 2024. Camia Bell's salary will be \$68,248 (MA Step 13) per annum. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

12. Resolved, that the Salem City Board of Education approve the below salaries for SCAA Administrators, effective July 1, 2023 for the 2023-2024 fiscal year:

Name	Position	3.5% Salary for 2023-2024	Stipend
Allen, William	Vice Principal, SMS	\$104,805	
Beach, Michele	Vice Principal, SMS	\$104,805	
Blackshear, Shasharaa	Vice Principal of Early Childhood, JFA	\$103,500	
Caltabiano, Ryan	Director, Curriculum and Instruction	\$134,550	
Carter, Syeda	Principal, JFA	\$124,002	
DeVilme, Francois Pascale	Principal, SMS	\$117,721	
Mulhorn, John	Principal, SHS	\$152,472	
Pla, Jordan	Vice Principal, SHS	\$104,420	\$5,000 IB Coordinator
Roberts, Darryl	Vice Principal, SHS	\$104,805	\$10,000 Site Management
Taylor, Dr. Meghan	Director, Special Services	\$99,303	\$3,000 SEMI Coordinator

13. Request Board approval of the employment of Gary Crowe as a School Counselor for the Salem Middle School, effective September 1, 2023 to June 30, 2024. Mr. Crowe's salary will be \$61,518 (MA Step 8) per annum.

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D. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-12**

1. Request Board approval for the operation of the Extended Essay Writing Summer Sessions to be held June 19th to June 22nd and June 26th – June 29th. The hours are 9AM-1PM. Mrs. Lisa Mutter and Mrs. Sara Lamont will serve as mentor/teacher for this program. Lunch will be served daily through Metz Culinary Management. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Costs:

Teacher Pay: \$35.00/hr x 32 hours x 2 teachers: \$2240.00

Acct. #15-422-100-178R-03-SHS

2. Request Board approval to operate Summer School July 5th through August 8, 2023, including the classes listed below. All teaching positions are contingent upon student enrollment. Salaries indicated below are the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Math:	Rosalyn Chieves, Miranda Perry to split 3 weeks each and Greg Lagakos full time
English:	Christopher Vazquez and Brianna Santarelli
Health/Physical	
Education:	Scot Levitsky and Daniel Mendoza
History:	Kenneth Buck, Eric Fizur and Micah Hauenstein
Special Education:	Steve Sheffield and Amy Ardito
Spanish:	Sandra Langley
Science:	Russell Phillips
Substitutes:	Kristina Bergman, Rosalyn Chieves, Miranda Perry (Ms. Chieves and Ms. Perry available when not teaching Math)

Costs: \$35.00 x 6 hours x 20 days x 12 teachers = \$50,400

Account: #20-231-100-100R-00 SPP

3. Request Board approval for Child Study team to operate the Extended School Year Program to be held for students in the preschool disabilities and multiple disabilities classes at JFA and SMS. The program will take place Monday through Thursday July 5th to August 1, 2023 from 8:30 AM to 1:00 PM at JFA and SHS (due to construction at SMS).

The staff listed below will work 5 hours per day for teachers and 4.5 hours per day for paraprofessionals. Salary for teachers will be \$35.00 per hour and \$15.00 per hour for district employee paraprofessionals and \$14.13 per hour for non-employee paraprofessionals. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

<p><u>John Fenwick Academy Teacher</u> Mary Traini- PSD Laura Storms – K-2</p>	<p><u>Salem Middle School Teachers</u> Rebecca Elder Josiah Hughes Craig Paris Katie Starn</p>

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<p><u>Paraprofessionals – JFA</u> Kimberly Bacon Kathleen R. Carter Amy Deans Mary Morris Brandi Parks-Chollis</p>	<p><u>Paraprofessionals – SMS</u> Danielle Abrantes 1:1 Wendelin Dublin Christina Fothergill Nina Miller Lisa Moore D’Andre Sanders</p>
<p><u>Speech/Language</u> Katie Luciani</p>	<p><u>Substitutes</u> Mary Morris Karen Owen Brandi Parks-Chollis</p>
<p>Accounts: #15-216-100-101-01-JFA-R; #15-216-100-101-02-SMS-R; #15-212-100-101-01-JFA-R; #15-216-100-106-01-JFA-R; #15-212-100-106-02-SMS-R</p>	

4. Request Board approval for the following special education and regular education teachers to attend summer eligibility/IEP meetings as needed during July and August 2023. Salary will be \$35.00 per hour. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Kristina Bergman-Ryder
 Victoria Galasso
 Elyssa Haines
 Dwayne Humenik
 Rachel Hunt
 Sandra Langley
 Karen Owen
 Kathryn Reese
 Katie Starn

Accounts: #15-216-100-101-01-JFA-R; #15-213-100-101-02-JFA-R; #15-213-100-101-025-SMS-R; #15-213-100-101-03-SHS-R

5. Request Board approval for the following CST members to work during July & August 2023 for the completion of evaluations, case management and individualized education program (IEP). Rates will be \$325.00 per evaluation, inclusive of IEP meetings and for other summer case management work at the rate of \$35.00 per hour. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Janine Champion
 Amber Hann
 Joseph Longo
 Ashley McClave-Torres
 Katie Luciani – Speech/Language
 Danielle Secula – Speech/Language
 Maria Bellia

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6. Request Board approval to revise the staffing for the Recovery Learning Acceleration Plan (June 12-June 22).

Remove:

Substitute Teacher: Mary Morris

Add:

Teacher: Kendra Massie, Tyra McCombs

Substitute Teachers: Brenda Fowler, Avonda Green-Ransome

New staff funding amount is: 4 hours x 8 days x \$35/hour x 7 staff = \$7,840

7. Request Board approval for Camp Fenwick to operate July 5th to August 8th, Monday – Thursday from 8:30AM to 12:00pm. The camp will service the present PK4-2nd grade in math and literacy. Thirty PK4 and fifty K-2 students have been invited to Camp Fenwick and will be assigned classrooms according to their reading levels. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

<p><u>Teachers:</u> Tiara Barron Kaneisha Boyce Maisha Bryant Carolyn Carty Jasmine Dodds Victoria Galasso Kendra Massie Katie Ridgway</p>	<p><u>Substitutes:</u> Brenda Fowler</p> <p><u>Paraprofessional:</u> LaShawn Best-Key Brandon Taylor</p> <p><u>Nurse:</u> Jill Sutton-Parris</p>
<p>Accounts: #20-231-100-100R-00-DIS & 20-218-100-100R-00-JFA</p>	

8. Request Board approval to operate a Summer School for grades 3 through 8. The program will begin July 5, 2023 and operate Monday through Thursday from 8:00AM to 1:00PM until August 8, 2023. The teaching staff will be paid at the rate of \$35.00/hour x 5 hours a day x 23 days=\$4,025 x 5teachers = \$20,125. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

<p><u>Teachers:</u> Angela Crowley Sue Seymour John Flaherty OPEN Roger Call</p> <p><u>Substitute Teachers:</u> Thronna Busch Rhonda Lusby Wendelin Dublin</p>	<p><u>Subject Area:</u> Grade 3rd and 4th ELA & Mathematics Grade 5th and 6th ELA Grade 5th and 6th Mathematics Grade 7th and 8th ELA Grade 7th and 8th Mathematics</p>
<p>Account: #20-231-100-100R-00-DIS</p>	

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9. Request Board approval for the following request for extra curricular pay for the 2022-2023 school year:

Melanie Nugent Academic League Advisor \$1,009.00.

10. Request Board approval for the below two teachers for the Summer Enrichment Program. This program will be held in at John Fenwick Academy and will operate July 5th through August 8th, Monday through Thursday, from 8:30 am to 12:00pm. Salaries indicated are for the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Teachers (Grades 1 and 2): Cheryl Flitcraft and Melissa McLaughlin
 \$35.00 per day x 3.5 hours a day x 20 days x 2 staff = \$4,900.00
 Account #20-231-100-100R-00-DIS (ESEA Title I 2023-2024)

11. Request Board approval of the Coaching Positions for Fall 2023:

Sport	Position	Stipend*	Name
Football	Head Coach	\$5,497	Daniel Mendoza
Football	Assistant Coach (Line/DC)		OPEN
Football	Assistant Coach	\$3,281	Dione Alston
Football	Assistant Coach (JV)		OPEN
Football	Assistant Coach (JV)		OPEN
Summer	Weight Room Supervisor	\$3,402	Daniel Mendoza
Field Hockey	Head Coach	\$4,515	Shanna Scott
Field Hockey	Assistant Coach (V)	\$2,761	Kayla Chapman
Field Hockey	Assistant Coach (JV)	\$1,697	Madinah Thomas
Tennis (Girls)	Head Coach	\$4,762	Renee Murray
Tennis (Girls)	Assistant Coach	\$3,822	Kristina Bergman
Cross Country	Head Coach	\$4,762	Scot Levitsky
Soccer (Boys)	Head Coach		OPEN
Soccer (Boys)	Assistant Coach (V)		OPEN
Soccer (Boys)	Assistant Coach (JV)		OPEN
Soccer (Girls)	Head Coach	\$4,762	Regina Gatson
Soccer (Girls)	Assistant Coach (V)	\$2,761	Spencer Jarrett
Soccer (Girls)	Assistant Coach (JV)		OPEN
Cheerleading	Fall Advisor	\$2,381	Thronna Busch

*Stipend is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

12. Request Board approval of the Athletic Support Staff positions for the Fall 2023 season:

Football	# of Games**	Stipend*	Name
Announcer	4	\$83.20	Shane Harris
Scoreboard Operator	4	\$53.46	Morris Evans
Vidoetaping	10	\$53	Tyberiusz Skarzynski
Substitute Videotaping	10	\$53	OPEN
Press Box Supervisor	4	\$83.20	OPEN
Head Ticket Seller	4	\$106.86	Alfreda McCoy-Cuff
Ticket Seller	4	\$73.11	Teresa Aitken

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Ticket Seller	4	\$73.11	Bobbie Shuman
Ticket Taker	4	\$55.70	Natasha Jackson
Ticket Taker	4	\$55.70	OPEN
Substitute Ticket Seller / Taker	As Needed	See Above	Alfreda McCoy-Cuff
Substitute Ticket Seller / Taker	As Needed	See Above	Teresa Aikten
Substitute Ticket Seller / Taker	As Needed	See Above	Bobbie Shuman
Substitute Ticket Seller / Taker	As Needed	See Above	Lisa Moore
Substitute Ticket Seller / Taker	As Needed	See Above	OPEN
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	Teresa Aikten
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN

*Stipend is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

**Number of games subject to change depending on playoffs

13. Request Board approval for Salem Middle School to hold the Odyssey of the Mind Program. This program will operate July 5th through August 8, 2023, Monday through Thursday, from 9:00 AM to 1:00 PM. Salary indicated below is for the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Teacher: Melanie Nugent

Costs: 4 hours x 16 days x 35/hr = \$2,240

Account 20-231-100-100R-00-DIS (ESEA Title I 2023-2024)

14. Request Board approval of the following certified Substitute Teacher for Salem Middle School's Recovery-Learning Acceleration program:

Wendelin Dublin

15. Request Board approval for Darla Viereck, Attendance Secretary at JFA to work the following days in August from 7:30am to 3:30 pm in preparation for the 2023-2024 school year. Salary indicated below is for the 2022-2023 school year and if applicable will be adjusted upon settlement of contract

August: 7, 8, 9, 15, 17, 21, 22, 24, 31

Pay rate: \$22/hour x 8 hours x 9 days = \$1,584

16. Request Board approval for Jill Sutton-Parris to work the following days as the Nurse for Camp Fenwick Summer 2023. Salary indicated is the salary for the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

July: 11, 12, 13, 17, 18, 19, 20, 25, 26, 27

August: 1, 2, 3

Pay rate: \$35/hour x 4.5 hours x 13 days = \$2,047.50

Accounts: 20-231-100-100R-00-DIS and 20-218-100-100R-00-JFA

Request Board approval for Bayada to cover the absent days as follows:

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July: 5, 6, 10, 24, 31

August: 7, 8

Pay rate: \$60/hour x 4.5 hours x 7 days = \$1,890

Account: TBD

17. Request Board approval for the following SMS staff members to perform summer hours. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.:

Nurse -	Ms. Sandra Laubengeyer (Acct. #15-000-213-100R-02 SMS)	- 25 hrs. @ \$35.00+ (\$875.00)
Guidance -	Ms. Rebecca S. Elder (Acct. #15-000-218-104R-02 SMS)	20 @ \$35.00+ (\$700.00)
	Mr. Gary Crowe (Acct. #15-000-218-104R-02 SMS)	- 25 @ \$35.00+ (\$875.00)
	OPEN (Acct. #15-000-218-104R-02 SMS)	- 25 @ \$35.00+ (\$875.00)
Attendance/Guidance -	Ms. Theresa Pitts (Acct. #15-000-240-105R-02 SMS)	- 100.0 hrs. @ \$22.00+ (\$2,200.00) 7.0 hrs. per day
Vice Principals' Office -	Ms. Melinda Marcano (Acct. #15-000-240-105R-02 SMS)	- 125.0 hrs. @ \$22.00+ (\$2,750.00) 7.0 hrs. per day
	TP = August days TBD	(8:00 – 3:30 pm)
	MM = August days TBD	(8:00 – 3:30 pm)

18. Request Board approval for the following SHS staff members to perform summer hours. Salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Guidance -	Ms. Regina Gatson- 160 @ \$35.00 (\$5600.00) (Acct. #15-000-218-104R-03 SHS) Mr. David Hunt- 160 @ \$35.00(\$5600.00) (Acct. #15-000-218-104R-03 SHS)
Learning Resource Center -	Mrs. Lisa Mutter- 98 @ \$35.00 (\$3430.00) (Acct. #15-000-222-100R-03 SHS)
Nurse -	Ms. Susan Nitshe- 63 @ \$35.00 (\$2205.00) (Acct. #15-000-213-100R-03 SHS)
Attendance/Vice Principals -	Ms. Trish Tedesco 90 hours @ \$ 22.00 (Acct. 15-000-211-100R-03 SHS) 8:00AM-4:00PM Dates- To Be Determined in the Month of August 2023
Guidance -	Mrs. Alfreda McCoy-Cuff 90 hours @ \$ 22.00 (Acct. 15-000-218-105R-03 SHS)

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8:00AM-4:00PM

Dates- To Be Determined in the Month of August 2023

E. Leave of Absence

Motion (/) Board to Approve **#8-E-12**

1. Board to approve the following leaves of absence:

Employee ID#	460
Employee Name	M.D.
Type of Leave	Medical
Leave Requested	05/31/2023 – 07/14/2023
Fed Max Leave (max 90 days)	05/31/2023 – 07/14/2023
Time Usage of FMLA	7 weeks
Time Usage of FLA	N/A
*Use of Sick Days	7 days
*Use of Personal Days	2 days
*Use of Vacation Days	6 days
Unpaid Leave	06/12/2023 – 06/30/2023
Intermittent Leave	N/A
Extended Leave	N/A
Est. Return Date	07/17/2023

2. Board to approve the following non-FMLA leave of absence:

Employee Requested Period
Tonya Stewart 5/17/2023 – 06/09/2023

Facilities Requests

Motion (/) Board to Approve: **#12-12/DIST**

Organization	Use	Date*	Time	Charge
FullMoon Productions	Talent Show/Concert	7/8/2023	5PM to 9PM	Auditorium: \$350.00 Custodian: \$125.00

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Monthly Reports

Motion (/) Board to Approve: **#13-12**

1. Board to approve the monthly reports for filing: (attached)

Policies/Calendars

Motion (/) Board to Approve: **#14-12**

1. Request Board approval of the revised Salem City School District calendar for the 2023-2024 school year.
2. Request Board approval for the following two job descriptions: Teacher Leader and World Language Facilitator.
3. Request Board approval on the first reading of the International Baccalaureate Diploma Program of Study Admissions Policy.

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:
_____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the June 14, 2023 meeting of the Salem City Board of Education at _____.